

DATE	1 st Sept 2025	-	Terry Smith	POSITION	Committee
RA NUMBER	FP/Visiting Group 002	REVIEW DATE	1 st Sept 2026	EVENTS MANAGER	

For the visiting of schools, associations, clubs and other groups to Cray Wanderers FC (CWFC) Flamingo Park where most of the visitors are minors (15 years or under), whilst stadium is being built.

TASK SPECIFIC HAZARD(S)	RISK	PEOPLE AT RISK	CONTROL MEASURES		RATING	
				Probability	Severity	Rating
Arrival of visitors and approved areas of access	Not staying within approved areas	-Everyone entering the premises	-All visits will be prebooked in advanced agreed with CWFC CEOEntrance to site will be supervised by CWFCVisits shall be restricted to pavilion, all weather pitch and where approved the grass pitchesVisiting groups will ensure that child/adult ratios are met in line with legislationCWFC will have sufficient adults on site to ensure event is managed safelyShould transport to Flamingo Park not be via controlled coach/bus, specific	Unlikely	Moderate	Moderate



			car park and vehicle access will be advised before visitCWFC may under certain circumstances be able to provide transport and this can be discussed where necessary. All drivers DBS checked.			
Child protection	Vulnerable Participants	Visiting Group	-Awareness of spectators at open access sessions and publicPhotography requires written consent -DBS checks undertaken of all coaching staff within the club	Unlikely	Moderate	Moderate
First Aid	Injuries	-Everyone within the premises	-CWFC will ensure a First Aider is on site -Washrooms are available -Where necessary a minor injury unit is available at Queen Mary's hospital and full A & E at Princess Royal. CWFC will liaise with visiting adults to decide the best action plan should the need arise.	Possible	Moderate	Moderate
Events on all weather and grass pitches	Sufficient Supervision	Visiting Group	- All planned events will be agreed between CWFC and visiting groups in terms of agenda and content before visit	Unlikely	Moderate	Moderate



			 Visiting group shall ensure correct child/adult ratios at all time. CWFC shall ensure adequate supervision of events and numbers to suit group size. Visiting group shall ensure correct clothing and footwear to suit event. 			
Pavilion	Safe Use	Visiting Group	-All visitors using Pavilion will be supervised by CWFC - Access is only via two flights of stairs -Suitable seating and tables will be provided to suit agreed event -There will be no access to external balcony or the stage.	Unlikely	Insignificant	Low
Toilets	Safe Use	Visiting Group	 Toilets will be suitably clean before event. In line with legislation related to age groups, visiting groups shall ensure responsible adults are able to accompany minors where necessary. 	Likely	Moderate	High



			 CWFC encourage toilet breaks to be coordinated where possible. 			
Changing rooms/showers	Safe Use	-Visiting groups	- In general, these are not available unless prior agreed.	Unlikely	Insignificant	Low
General state of the pitches -uneven ground -presence of holes -presence of foreign objects (dog faeces, litter, stones)	Injury	-Everyone within premises	Groundsman regularly checks state of the pitch. CWFC officials will check pitch before activities	Unlikely	Insignificant	Low
Conduct of visitors -dangerous play/physical violence/verbal abuse etc	Injury	Visiting Group	-Responsible adults both sides will agree on action.	Possible	Moderate	Moderate
Weather conditions	Sickness Wet/Ice Dehydration heatstroke sunburn	Everyone on premises	 -Visiting group shall ensure adequate protection for all participants wo address weather conditions. -CWFC to have refreshments available 	Possible	Minor	Low
Minor Eating On Site	Suitable food	Visiting Group	 -Visiting groups shall bring suitable food for consumption on site. 	Unlikely	Minor	Low



Fire Evacuation	Heat/Smoke/Panic	Everyone on	-Fire Evacuation procedures in	Unlikely	Minor	Low
		premises	place		ļ	

RISK MATRIX	INSIGNIFICANT	MINOR	MODERATE	MAJOR	CATASTROPHIC
CERTAIN	Moderate Moderate	High	Extreme	Extreme	Extreme
LIKELY	<mark>Moderate</mark>	Moderate	High	Extreme	Extreme
POSSIBLE	Low	<mark>Moderate</mark>	<mark>High</mark>	Extreme	Extreme
UNLIKELY	Low	Low	Moderate	High	Extreme
RARE	Low	Low	Moderate	Moderate	High